#### GENERAL INFORMATION

- 1. Line and column references are used throughout the instructions to point to specific pieces of information. Lines are identified by numbers, and column references can easily be determined by counting the number of columns from left to right.
- 2. The case name and case number must be identified at the top of each page of the Monthly Operating Report.
- 3. For the schedules at CF-1 and CF-3, there are three columns titled "Month." The first "Month" column should be used to report information for the first month of the calendar quarter; the second for the second month of the calendar quarter; and the third for the third month of the calendar quarter.

Also, at CF-1 there is a column titled "Quarter Total." This column should be completed only at the last month of the calendar quarter. Its value will be the sum of the monthly amounts added horizontally by line. If the filing of the bankruptcy occurred in either the second or third month of the calendar quarter, this column may only be the sum of the second and/or third months, as the first "month" column would not have been completed.

- 4. Cross-references are between corresponding reporting periods, unless otherwise noted.
- 5. All negative amounts must be shown in brackets.

district.

6. All questions and schedules must be read carefully, and any questions should be discussed with counsel for the debtor.

# COVER/SIGNATURE PAGE

The cover/signature page (CF) for the Monthly Operating Report must accompany each month's submission. The form requires the signature of the person having responsibility for the chapter 11 filing (e.g., in a corporate case, the president or chief operating officer, in a limited partnership, the general partner), as well as the signature of the preparer (if other than the responsible party). The preparer may be an employee of the debtor, such as a chief financial officer, or a non-employee, such as an outside accountant. Both the responsible party and the preparer sign the report under penalty of perjury.

#### CF-1, CASH RECEIPTS AND DISBURSEMENTS

The Cash Receipts and Disbursements schedule reflects actual financial information for the period covered by the report. It must be prepared utilizing the <u>cash basis</u> of accounting. That is, this form should report all funds which have been received by the estate and/or disbursed by the estate during the reporting period.

#### Line 1 - Cash-Beginning of Month

Enter the amount of cash available at the beginning of the reporting period. The amount reported here should agree with the amount reported as the "Cash-End of Month" on the previous month's CF-1 at Line 36.

#### RECEIPTS

#### Line 2 - Cash Sales

Enter the amount of cash receipts collected during the reporting period from new sales.

#### Line 3 - Accounts Receivable Collections

Enter the amount of cash receipts collected during the reporting period from accounts receivable.

#### Line 4 - Loans & Advances

Enter the amount of cash received during the reporting period from all loans and advances. Include any amount received from insiders.

#### Line 5 - Sale of Assets

Enter the amount of cash receipts received during the reporting period that were generated from the sale of assets outside the ordinary course of business.

NOTE:

Court approval is required before any estate asset can be sold outside the ordinary course of operations. Any questions concerning this requirement should be discussed with counsel.

#### Line 6 - Lease & Rental Income

Enter the amount of cash received during the reporting period from the lease and rental of property. An example is cash received from the rental of apartment buildings and offices.

#### Line 7 - Wages

Enter the net amount of cash received during the reporting period from employee wages. Include salaries, commissions, bonuses, car allowances and other similar items.

#### Line 8 - Other (Attach List)

Enter the amount of other cash receipts not included in any of the above entries. Attach an itemized list. Examples include interest actually received, royalty payments and refunds/rebates on insurance policies.

#### Line 9 - Total Receipts

SUBTOTAL: Add Lines 2 through 8 and enter the sum.

#### **DISBURSEMENTS**

#### Lines 10-28

Enter the amount of cash disbursements made during the reporting period, as categorized by the appropriate line items. Enter only the actual amounts paid, not the amount of accrued expenses.

#### Line 14 - Mortgage Payments

Enter the aggregate amount of mortgage payments, for both personal and business properties, made during the reporting period. Include any adequate protection payments.

#### Line 15 - Other Secured Note Payments

Enter the aggregate amount of other payments made during the reporting period to secured creditors, including adequate protection payments, which were not included on Line 14.

#### Line 16 - Rental and Lease Payments

Enter the aggregate amount of rental and lease payments made during the reporting period, for both personal and real property.

NOTE:

The sum of the amounts reported on Lines 14 through 16 should agree with the amount reported on the Postpetition Status of Secured Notes, Leases Payable and Adequate Protection Payments schedule at CF-5, Line 6, Column 3.

#### Line 29 - Total Ordinary Disbursements

SUBTOTAL: Add Lines 10 through 28 and enter the sum.

#### REORGANIZATION EXPENSES

#### Line 30 - Professional Fees

Enter the aggregate amount paid (including fees and expenses) during the reporting period for the services of professionals, including work for legal services, accounting services, brokerage/auctioneer services, consulting services, etc.

NOTE:

This amount is itemized on the Payments to Professionals schedule at CF-5, and should agree with the total reported on Line 6, Column 4, of that schedule.

#### Line 31 - U.S. Trustee Fees

Enter the amount paid to the U.S. Trustee during the reporting period for the statutory chapter 11 quarterly fees.

#### Line 32 - Other (Attach List)

Enter the amount of all other expenses paid during the reporting period which were directly attributable to the bankruptcy proceeding and which were not included in any of the above entries.

#### Line 33 - Total Reorganization Expenses

SUBTOTAL: Add Lines 30 through 32 and enter the sum.

#### Line 34 - Total Disbursements

SUBTOTAL: Add Line 29 and Line 33 and enter the sum. This amount should agree with the amount reported on CF-1A on the "Total Disbursements for the Month" line.

#### Line 35 - Net Cash Flow

SUBTOTAL: Subtract Line 34 from Line 9 and enter the amount.

#### Line 36 - Cash-End of Month

TOTAL: Add Line 1 and Line 35 and enter the sum. This amount should agree with the amount reported on CF-2, Line 14; and with the sum of the amounts reported on Lines 1 and 2, Schedule "B," CF-3.

#### CF-1A, CASH DISBURSEMENTS DETAIL

This form is a supporting schedule for CF-1. It itemizes all individual disbursements reported on CF-1 which were made during the reporting period.

#### CASH DISBURSEMENTS

In this section, the debtor is required to report specific cash transactions that occurred in the estate where cash was received and the cash was disbursed without going through the checking account. As an example, a small restaurant may pay certain vendors from cash on hand.

The following information must be itemized for each cash disbursement.

Column 1: Enter the date of disbursement.

Column 2: Enter the name of the payee.

Column 3: Explain the purpose of the disbursement.

Column 4: Enter the amount of the disbursement.

Add the amounts reported in Column 4 and enter the total on the "Total Cash Disbursements" line.

NOTE: Debtors are strongly discouraged from making payments from cash on

hand, as such payments do not reflect sound business and accounting

practices.

#### BANK ACCOUNT DISBURSEMENTS

This section requires the listing of all checks written on estate bank accounts during the reporting period. The following information must be itemized for each disbursement.

Column 1: Enter the number of the check.

Column 2: Enter the date of the check.

Column 3: Enter the name of the payee on the check.
Column 4: Explain the purpose of the disbursement.

Column 5: Enter the amount of the check.

Add the amount of each check disbursement shown in Column 5, and enter the total on the "Total Bank Account Disbursements" line.

In many instances, the debtor will write a check for cash. To properly report the use of the cash, the debtor must include a detailed explanation of the purpose of the cash.

#### Example:

CHECK NUMBER	DATE	PAYEE	PURPOSE	AMOUNT
1025	1/8/94	Cash	ABC Supply Co \$165 Handyman - \$60 Lunches - \$85 Miscellaneous Expenses- \$40	\$350

NOTE:

Debtors are strongly discouraged from writing checks payable to "cash" or the "debtor," as such payments do not reflect sound business and accounting practices.

#### TOTAL DISBURSEMENTS FOR THE MONTH

This is the last line of the form. Enter the sum of the amounts reported on the "Total Cash Disbursements" and "Total Bank Account Disbursements" lines. The amount reported here should agree with the amount reported on CF-1, Line 34.

### CF-2, BANK RECONCILIATIONS, INVESTMENT ACCOUNTS AND CASH

The Bank Reconciliations schedule reconciles all bank accounts, comparing the amounts reported on the monthly bank statements to the amounts reflected in the debtor's books. This schedule has columns for three separate bank accounts (Columns 2, 3 and 4), as well as a column for the total of all accounts (Column 5). Additional copies of this form should be used if the debtor has more than three bank accounts. Lines A, B and C should identify the name of the bank, the account number and the purpose or type of account (e.g., operating account, payroll, tax, etc.). The line item requests are self-explanatory.

The Investment Accounts schedule reflects all investment accounts held by the debtor. Up to four accounts can be reported on this schedule; additional copies of this form should be used if the debtor has more than four investment accounts. In Column 1 of this schedule, each investment account should be itemized to include the name of the bank, the account name and the account number. The remaining columns are self-explanatory.

The Cash schedule reflects the amount of all currency on hand (i.e., funds which are not in a depository institution). An example is a petty cash fund.

To obtain the figure to be reported on Line 14, add the amounts shown at Line 5, Column 5; Line 12, Column 5; and Line 13. This total should agree with the amount reported on CF-1, Line 36; and with the sum of the amounts reported on Lines 1 and 2, Schedule "B," of CF-3.

# CF-3, ASSETS OF THE ESTATE

This form presents a "snap shot" of the assets of the debtor in possession at a specific point in time. Asset values appearing in Column 2, Schedule Amount, should agree with values appearing on the Schedules of Assets and Liabilities filed with the Bankruptcy Court. In the "Month" columns, the asset values should be valued using the same method that was used in preparing the schedules. Thus, to the extent that no assets have been disposed of, the values would remain the same. Assets acquired or disposed of during the bankruptcy should be reflected on the appropriate lines.

NOTE: Column 2, Schedule Amount, should remain the same for each monthly report.

#### SCHEDULE "A" REAL PROPERTY

#### Lines 1-4

Itemize all separate parcels of real estate in which the debtor has an ownership interest. In Column 1, provide a description of the property (e.g., street address, single family home or multi-unit rental building or other identification).

#### Line 4 - Other (Attach List)

Enter the value of additional parcels of real estate not reported on Lines 1 through 3 and attach an itemized list.

#### Line 5 - Total Real Property Assets

SUBTOTAL: Add Lines 1 through 4 and enter the sum.

#### SCHEDULE "B" PERSONAL PROPERTY

#### Lines 1-33

Enter the amount of assets as categorized by the appropriate line items.

NOTE:

All assets owned by the debtor must be listed in either Schedule "A" or "B."

The sum of Line 1 and Line 2 should agree with the amount reported on CF-1, Line 36; and with the amount reported on CF-2, Line 14.

#### Line 33. Other (Attach List)

Enter the amount of other personal property not included in any of the above entries. Attach an itemized list.

#### Line 34 - Total Personal Property Assets

SUBTOTAL: Add Lines 1 though 33 and enter the sum.

#### Line 35 - Total Assets

TOTAL: Add Line 5 of Schedule "A" and Line 34 of Schedule "B" and enter the sum.

#### CF-4, LIABILITIES OF THE ESTATE

This form presents a "snap shot" of the liabilities of the debtor in possession at a specific point in time.

#### PREPETITION LIABILITIES

#### Lines 1-4

Enter the amount of prepetition liabilities as categorized by the appropriate line items. Amounts appearing in Column 2, Schedule Amount, should agree with the amounts appearing on the Schedule of Assets and Liabilities filed with the Bankruptcy Court. In Column 3, enter the amounts actually paid during the reporting period on prepetition liabilities.

#### Line 5 - Total Prepetition Liabilities

TOTAL: Add Lines 1 through 4 and enter the corresponding sum for each column.

#### **POSTPETITION LIABILITIES**

This schedule reports new obligations that have been created since the filing of the bankruptcy petition that have not been paid in full as of the end of the reporting period. The form requires the debtor to list the name of the creditor (Column 1), when the obligation was incurred (Column 2), the amount owed as of the end of the reporting period (Column 3), the date the obligation is due (Column 4) and any amount which is past due (Column 5).

#### Lines 1-5

Enter the requested information for the itemized categories of taxes.

#### Line 5 - Other Taxes (Attach List)

Enter the amount of other taxes incurred which were not reported in any of the above entries. Attach an itemized list.

#### Line 6 - Total Taxes

SUBTOTAL: Add Lines 1-5 and enter the corresponding sum for Columns 3 and 5.

#### Lines 7-29

Itemize the postpetition liabilities (other than taxes) that have been created since the filing of the bankruptcy petition. Provide the information required in each column for each creditor identified in Column 1.

#### Line 30

SUBTOTAL: Add Lines 7 through 29 and enter the corresponding sum for Columns 3 and 5.

#### Line 31

TOTAL: Add Line 6 and Line 30 and enter the corresponding sum for Columns 3 and 5.

# CF-5, PAYMENTS TO INSIDERS AND PROFESSIONALS AND POSTPETITION STATUS OF SECURED NOTES, LEASES PAYABLE AND ADEQUATE PROTECTION PAYMENTS

This form is separated into three schedules: payments to insiders, payments to professionals, and the postpetition status of secured notes, leases payable and adequate protection payments.

#### PAYMENTS TO INSIDERS AND PROFESSIONALS

#### Insiders

The schedule for payments to insiders itemizes all payments to insiders made during the postpetition period. For each insider, provide the following information.

- Column 1: Itemize the names of the insiders who have been paid during the postpetition period. Up to five entries can be recorded on this schedule; additional copies of this form should be used if the debtor has more than five entries.
- Column 2: Explain the type of payment (e.g., salary, bonus, commissions, car allowances, etc.).

- Column 3: Enter the amount actually paid during the reporting period.
- Column 4: Enter the aggregate amount paid during the postpetition period.

#### **Professionals**

The schedule for payments to professionals reports payments which have been paid and/or accrued during the postpetition period for professionals. For each professional, provide the following information.

- Column 1: Itemize the names of the professionals. Up to five entries can be recorded on this schedule; additional copies of this form should be used if the debtor has more than five entries.
- Column 2: Enter the date(s) of the court order(s) authorizing the professional fees which were paid by the debtor during the reporting period.
- Column 3: Enter the amount of all professional fees approved by the court during the reporting period.
- Column 4: Enter the amount of professional fees actually paid during the reporting period.

The amount shown on Line 6, Column 4, should agree with the amount reported on CF-1, Line 30.

- Column 5: Enter the aggregate amount paid during the postpetition period.
- Column 6: Enter the aggregate fees which have been incurred by the debtor during the postpetition period, but which remain unpaid as of the end of the reporting period. Include all fees incurred, whether or not they have been submitted to and/or approved by the court. The debtor will, in most instances, be required to make estimates when completing this column.

#### POSTPETITION STATUS OF SECURED NOTES, LEASES PAYABLE AND ADEQUATE PROTECTION PAYMENTS

This schedule itemizes certain liabilities. The form provides an analysis of whether the debtor is current on its required payments to secured creditors and lessors (including landlords). For each creditor, provide the following information.

- Column 1: Itemize all secured creditors, leases and rental agreements. Up to five entries can be recorded on this schedule; additional copies of this form should be used if the debtor has more than five entries.
- Column 2: Enter the amount of the normal, scheduled monthly payment due, such as monthly rental fees or court approved adequate protection payments.
- Column 3: Enter the amount paid during the reporting period.

The total of this column shown on Line 6 should agree with the sum of Lines 14 through 16 of CF-1.

Column 4: Enter the aggregate amount of the unpaid, postpetition obligations which are due as of the end of the reporting period.

#### MOR-7, QUESTIONNAIRE AND INSURANCE

MOR-7 requires basic information about the debtor's assets and the debtor's insurance coverage.

The questionnaire portion is self-explanatory. For questions with affirmative responses, further explanation is required in the space provided or on additional sheets, if necessary.

#### Insurance

Questions 1 and 2 are self-explanatory. For questions with "No" responses, further explanation is required in the space provided or on additional sheets, if necessary.

Question 3 requires the itemization of the following information regarding installment payments for insurance coverage.

Type of Policy - Explain the nature of the insurance coverage, e.g., workmen's compensation, fire and theft, casualty, auto, etc.

Carrier - Identify the name of the company and the agent that provide the insurance coverage.

Period Covered 

— Enter the beginning and expiration dates of the insurance policy, e.g., for a policy that provides yearly coverage show the start date (say 6/1/XX) to the end date (5/31 of the following year).

Enter the amount of the installment payments, as well as the frequency with which such payments are required, e.g., for a policy which provides coverage from 6/1/XX to 5/31/XX and requires monthly payments of \$100, state "\$100/month."

CASE NAME:	CASH BASIS
CASE NUMBER:	02/13/95
JUDGE:	
	ES BANKRUPTCY COURT  STRICT OF  DIVISION
MONTHLY	OPERATING REPORT
MONTH ENDING	: , 199
IN ACCORDANCE WITH TITLE 28, SECTION 1 DECLARE UNDER PENALTY OF PERJURY TH MONTHLY OPERATING REPORT (CASH BASIS- ACCOMPANYING ATTACHMENTS AND, TO TH DOCUMENTS ARE TRUE, CORRECT AND COM (OTHER THAN RESPONSIBLE PARTY): IS BAS PREPARER HAS ANY KNOWLEDGE.  RESPONSIBLE PARTY:	AT I HAVE EXAMINED THE FOLLOWING  1 THROUGH CASH BASIS- 6) AND THE IE BEST OF MY KNOWLEDGE, THESE MPLETE. DECLARATION OF THE PREPARER ED ON ALL INFORMATION OF WHICH
ORIGINAL SIGNATURE OF RESPONSIBLE PARTY PRINTED NAME:	TITLE
ADDRESS:  TELEPHONE NUMBER:	DATE
PREPARER:	
ORIGINAL SIGNATURE OF PREPARER PRINTED NAME: ADDRESS:	TITLE
TELEPHONE NUMBER:	DATE

CASE NAME:	CASH BASIS- 1
CASE NUMBER:	02/13/95

CASH RECEIPTS AND	MONTH	MONTH	MONTH	QUARTER
DISBURSEMENTS				TOTAL
1. CASH - BEGINNING OF MONTH				
RECEIPTS				
2. CASH SALES				
3. ACCOUNTS RECEIVABLE COLLECTIONS				
4. LOANS & ADVANCES				
5. SALE OF ASSETS				
6. LEASE & RENTAL INCOME				
7. WAGES				
8. OTHER (ATTACH LIST)				
9. TOTAL RECEIPTS				
DISBURSEMENTS			l	
10. NET PAYROLL				
11. PAYROLL TAXES PAID				
12. SALES, USE & OTHER TAXES PAID				
13. INVENTORY PURCHASES				
14. MORTGAGE PAYMENTS				
15. OTHER SECURED NOTE PAYMENTS				
16. RENTAL & LEASE PAYMENTS				
17. UTILITIES		-		
18. INSURANCE				
19. VEHICLE EXPENSES				
20. TRAVEL				
21. ENTERTAINMENT				
22. REPAIRS & MAINTENANCE				
23. SUPPLIES				
24. ADVERTISING				
25. HOUSEHOLD EXPENSES				
26. CHARITABLE CONTRIBUTIONS				
27. GIFTS				
28. OTHER (ATTACH LIST)				
29. TOTAL ORDINARY DISBURSEMENTS		1		
REORGANIZATION EXPENSES				
30. PROFESSIONAL FEES				
31. U.S. TRUSTEE FEES				
32. OTHER (ATTACH LIST)				
33. TOTAL REORGANIZATION EXPENSES				
34. TOTAL DISBURSEMENTS				
35. NET CASH FLOW				
36. CASH - END OF MONTH				

CASE NAME: CASE NUMBER:  CASH DISBURSEMENTS DETAIL (ATTACH ADDITIONAL SHEETS IF NECESSARY)				CASH BASIS- 1A
				PAGE OF 02/13/95
			MONTH:	
			BURSEMENTS	
	DATE	PAYEE	PURPOSE	AMOUNT
	1. TOTAL CASH	DISBURSEMENTS		

BANK ACCOUNT DISBURSEMENTS					
CHECK NUMBER	DATE	PAYEE	PURPOSE	AMOUNT	
		,			
				<del></del>	
19	2. TOTAL BA	NK ACCOUNT DISBURS	EMENTS*		

## TOTAL DISBURSEMENTS FOR THE MONTH (1. + 2.)

<sup>\*</sup> Transfers between accounts should be subtracted from Total Bank Account Disbursements, i.e., a check written from the general account to the payroll account or tax account. Likewise, checks written for cash or petty cash should be subtracted and shown as cash disbursements in item 1.

CASE NAME:	CASH BASIS- 2
CASE NUMBER:	02/13/95

The debtor in possession must complete the reconciliation below for each bank account, including all general, payroll and tax accounts, as well as all savings and investment accounts, money market accounts, certificates of deposit, government obligations, etc. Accounts with restricted funds should be identified by placing an asterisk next to the account number. Attach additional sheets if necessary.

		MONTH:			
BA	NK RECONCILIATIONS	Account #1	Account #2	Account #3	
A.	BANK:				
В.	ACCOUNT NUMBER:		-		TOTAL
C.	PURPOSE (TYPE):				
1.	BALANCE PER BANK STATEMENT*				
2.	ADD: TOTAL DEPOSITS NOT CREDITED				
3.	SUBTRACT: OUTSTANDING CHECKS				
4.	OTHER RECONCILING ITEMS		***		
5.	MONTH END BALANCE PER BOOKS				
6.	NUMBER OF LAST CHECK WRITTEN				

INVESTMENT ACCOUNTS				
	DATE OF	TYPE OF	PURCHASE	CURRENT
BANK, ACCOUNT NAME & NUMBER	PURCHASE	INSTRUMENT	PRICE	VALUE
7.				
8.				
9.				
10.				
11. TOTAL INVESTMENTS				

CASH	
12. CURRENCY ON HAND	
13 TOTAL CASH - PND OF MONTH	

<sup>\*</sup> Attach photocopies of bank statements for all accounts.

CASE	NAME:	 	
CASE	NUMBER:		

CASH BASIS- 3

02/13/95

ASSETS OF THE ESTATE				
SCHEDULE "A"	SCHEDULE	MONTH	MONTH	MONTH
REAL PROPERTY	AMOUNT *			
1.				
2.				
3.				
4. OTHER (ATTACH LIST)				
5. TOTAL REAL PROPERTY ASSETS				
SCHEDULE "B"				
PERSONAL PROPERTY				
1. CASH ON HAND				
2. CHECKING, SAVINGS, ETC.				
3. SECURITY DEPOSITS		· · · · · ·		
4. HOUSEHOLD GOODS				
5. BOOKS, PICTURES, ART				
6. WEARING APPAREL				
7. FURS AND JEWELRY				
8. FIREARMS & SPORTS EQUIPMENT				
9. INSURANCE POLICIES				
10. ANNUITIES				
11. RETIREMENT & PROFIT SHARING				
12. STOCKS				
13. PARTNERSHIPS & JOINT VENTURES				
14. GOVERNMENT & CORPORATE BONDS				
15. ACCOUNTS RECEIVABLE				
16. ALIMONY				
17. OTHER LIQUIDATED DEBTS				
18. EQUITABLE INTERESTS				
19. CONTINGENT INTERESTS				
20. OTHER CLAIMS				
21. PATENTS & COPYRIGHTS				
22. LICENSES & FRANCHISES				
23. AUTOS, TRUCKS & OTHER VEHICLES				
24. BOATS & MOTORS				
25. AIRCRAFT			-	
26. OFFICE EQUIPMENT				
27. MACHINERY, FIXTURES & EQUIPMENT				
28. INVENTORY				
29. ANIMALS				
30. CROPS				
31. FARMING EQUIPMENT				
32. FARM SUPPLIES				
33. OTHER (ATTACH LIST)				
34. TOTAL PERSONAL PROPERTY ASSETS				· .
35. TOTAL ASSETS		<u> </u>		

<sup>\*</sup> DATE AMENDED \_\_\_\_\_

CASE NAME:		]		CASH BASIS- 4
CASE NUMBER:		J		02/13/95
LIABILITIES OF THE ESTATE			MONTH: _	
PREPETITION LIABILITIES	SCHEDULE AMOUNT	PAYMENTS		
1. SECURED				
2. PRIORITY				
3. UNSECURED			_i	
4. OTHER (ATTACH LIST)				
5. TOTAL PREPETITION LIABILITIES				

AN PROPERTY.	POSTPETITION	DATE	AMOUNT	DUE	AMOUNT
	LIABILITIES	INCURRED	OWED	DATE	PAST- DUE
1. FE	EDERAL INCOME TAXES				
2. FI	CA / MEDICARE				
3. ST	TATE TAXES		- Walland Strategic Control of the C		
4. RI	EAL ESTATE TAXES				
5. OT	THER TAXES (ATTACH LIST)				
6. TO	OTAL TAXES				
OTHER	POSTPETITION LIABILITIES, I	NCLUDING TRAI	DE CREDITORS	(LIST NAMES O	CREDITORS)
7.					
8.					
9.					
10.					
11.					
12.					
13.					
14.					
15.					
16.	•				
17.					
18.					
19.					
20.	·				
21.					
22.					
23.					
24.			· · · · · · · · · · · · · · · · · · ·		
25.					
26.					
27.					
28.				1	
	F ADDITIONAL, ATTACH LIST)				
	OTAL OF LINES 7 - 29				
31. TO	OTAL POSTPETITION LIABILITIES				

CASE NAME:	CASH BASIS- 5
CASE NUMBER:	02/13/95
N	MONTH:
PAYMENTS TO INSIDERS AND PROFESSIONALS	
AND THE PROPERTY OF THE PARTY AND THE PARTY	

OF THE TOTAL DISBURSEMENTS SHOWN FOR THE MONTH, LIST THE AMOUNT PAID TO INSIDERS (AS DEFINED IN SECTION 101 (31) (A)— (F) OF THE U.S. BANKRUPTCY CODE) AND TO PROFESSIONALS. ALSO, FOR PAYMENTS TO INSIDERS, IDENTIFY THE TYPE OF COMPENSATION PAID (c.g. SALARY, BONUS, COMMISSIONS, INSURANCE, HOUSING ALLOWANCE, TRAVEL, CAR ALLOWANCE, ETC.). ATTACH ADDITIONAL SHEETS IF NECESSARY.

INSIDERS				
	TYPE OF	AMOUNT	TOTAL PAID	
NAME	PAYMENT	PAID	TO DATE	
1.				
2.				
3.				
4.				
5.				
6. TOTAL PAYMENTS TO INSIDERS				

16 PH		PROFESSIONA	LS		
NAME	DATE OF COURT ORDER AUTHORIZING PAYMENT	AMOUNT APPROVED	AMOUNT PAID	TOTAL PAID TO DATE	TOTAL INCURRED & UNPAID *
2.					
) <b>.</b>					
k					
5.					
5. TOTAL PAYMENTS TO PROFESSIONALS					

<sup>\*</sup> INCLUDE ALL FEES INCURRED, BOTH APPROVED AND UNAPPROVED

# POSTPETITION STATUS OF SECURED NOTES, LEASES PAYABLE AND ADEQUATE PROTECTION PAYMENTS

NAME OF CREDITOR	SCHEDULED MONTHLY PAYMENTS DUE	AMOUNTS PAID DURING MONTH	TOTAL UNPAID POSTPETITION
1.			
2.			
3.			
4.			
5.			
6. TOTAL			

CASE NAME:			CASH BASIS- 6
CASE NUMBER:			02/13/95
		MONT	H:
QUESTIONNAIRE			
			YES NO
	BEEN SOLD OR TRANSFI		
	RSE OF BUSINESS THIS F		
	BEEN DISBURSED FROM		
	EBTOR IN POSSESSION ACTION RECEIVABLES (ACC		
LOANS) DUE FROM	·	Servis, North, OK	
	NTS BEEN MADE ON PRE	EPETITION LIABILITIES	
THIS REPORTING PI			
	TITION LOANS BEEN REC	CEIVED BY THE	
DEBTOR FROM ANY	PARTY?		
. ARE ANY POSTPETI	TION PAYROLL TAXES I	PAST DUE?	
. ARE ANY POSTPETI	TION STATE OR FEDERA	L INCOME TAXES	
PAST DUE?		77-716-14-14-14-14-14-14-14-14-14-14-14-14-14-	
	TION REAL ESTATE TAX		
	OSTPETITION TAXES PAST		
	S OWED TO POSTPETITIO	N CREDITORS	
DELINQUENT?	ITION TAXES BEEN PAID	DUDING THE	
REPORTING PERIOR		DOKING THE	
	YMENTS PAST DUE?		
XPLANATION OF EAC	H ITEM. ATTACH ADDITIO	ONAL SHEETS IF NECESSARY	ſ.
INSURANCE			
			YES NO
	MPENSATION, GENERAL I		
	NCE COVERAGES IN EFFE		
2. ARE ALL PREMIUM 3. PLEASE ITEMIZE F	PAYMENTS PAID CURRE	EN1?	
THE ANSWER TO A	NY OF THE ABOVE QUES	TIONS IS "NO," OR IF ANY P REPORTING PERIOD, PROVID	
		DAVMENTS	
	INSTALLMENT		
TYPE OF	INSTALLMENT	PATMENTS	PAYMENT AMOUNT
TYPE OF POLICY	INSTALLMENT	PERIOD COVERED	PAYMENT AMOUNT & FREQUENCY

.